

16 May 2005

Dear Councillor

**MUSEUM MANAGEMENT TASK GROUP**

A meeting of the Museum Management Task Group will be held at the Council Offices, London Road, Saffron Walden, on Monday 23 May 2005 at 7.30pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

**A G E N D A  
P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 To receive the notes of the meeting held on 7 February 2005 (attached).
- 3 Business arising.
- 4 Update on Museum Resource Centre Project (verbal report).
- 5 Report of the Saffron Walden Museum Society (attached).
- 6 Curator's report (attached).
- 7 Strategic Plan – Purpose and Aims (attached).
- 8 Any other business the Chairman considers to be urgent.

To:- Councillors R P Chambers, J I Loughlin, **D J Morson** and V Pedder (Uttlesford Members (subject to changes at Annual Council)); N B Newman, E Planterose and A Watson (Museum Society).

Enc: Curator's report  
Society's report